



## Regional Healthcare Emergency Response Network

Marquette County Medical Control Authority  
 420 W. Magnetic St. Marquette, Michigan  
 906-225-7745 office      906-225-3038 fax

### Advisory Committee and Planning Board Meeting Minutes November 05, 2008 © 10:00 a.m. - Ramada Marquette

Agenda Items	Description	Responsible/Action
I. Welcome & Introductions	The Advisory Committee meeting was called to order at 10:00 a.m.	None
II. Public Comment	No comment	None
III. Trauma Coalition	This meeting began with a collective effort between participants of HPP and U.P. Trauma Coalition where all in attendance were introduced to Michelle Mora, the new State Trauma Coordinator for Michigan, where she spoke to the Statewide Trauma System and how Michigan will support Regional Trauma groups.	None
IV. Portable Ventilators	Don Marengere, Pulmonetic Systems, presented the LTV 1200 portable ventilator with a brief demonstration and hands on walk through with those hospitals and EMS in attendance. Mr. Marengere was also available to answer any questions.	None
III. Old Business	Updated the group on the flowing topics: <ul style="list-style-type: none"> <li>• Reflective vests are in and will be distributed in the following weeks.</li> <li>• Status of hospital plans and those overdue were identified</li> <li>• The successes of the recent Conference and Courses held. (Trauma, UPEMS, NDLS)</li> </ul>	<u>Plan Submittal:</u> ACC Plans = 100% Evac Plans = 56% Fatality Plans = 69% SNS Plans = 44%
IV. New Business	Informed everyone of: <ul style="list-style-type: none"> <li>• Monthly HAvBED Exercise first Thursday of the month with unscheduled start time and reduced exercise length. Previous month participation was 63%.</li> <li>• Special Projects Fund available for requests. Ideas and recommendations are to be submitted by Dec 31.</li> <li>• Please submit your hospitals HVA to Joshua.</li> <li>• This years application objective of inclusion the Telecommunications Service Priority (TSP) Program</li> <li>• This years application objective of each hospital Evacuation Plan to include a Shelter-In-Place plan as well.</li> </ul>	All: - Participation in HAvBED exercises. - Submit HVA - Submit SIP Plan

Agenda Items	Description	Responsible/Action
V. Informational & Discussion Items	<ul style="list-style-type: none"> <li>Each present Divisional chair updated the board as to the exercise planning progress.</li> <li>ASPR HPP Education, Exercise and Drill Reimbursement Guideline</li> </ul>	All / Provide input on existing sub-committees and workgroups
VI. Training and Exercises	<ul style="list-style-type: none"> <li>Each present Divisional chair updated the board as to the exercise event successes or lessons learned.</li> </ul>	None
VII. Funding Requests	<ul style="list-style-type: none"> <li>Funding requests previously submitted and brought in front of the EMS Advisory Committee were brought forward to the Hospital Advisory Committee for further discussion. Those items approved by the EMS A/C were again discussed due to no quantity or dollar amount was provided to bring to Planning Board.</li> <li>Those items discussed and approved will be brought to the Planning Board for vote.</li> </ul>	All approved requests will be submitted to OPHP for consideration.
VIII. Adjournment	<p>With no further business, the meeting was adjourned at 2:00 p.m.</p> <p>Next Meeting:</p> <p>EMS: Feb 25 via video @ 6pm est</p> <p>HPP: Mar 4 @ 10am est @ Ramada</p>	None.

Agenda Items	Description	Responsible/Action
Welcome & Introductions	The Planning Board meeting was called to order at 2:05 p.m.	None
Review & Approval of Agenda of 11/05	Agenda was approved as presented. <b>Motion:</b> Sundberg; <b>Second:</b> Spalding. Motion passed	None
Discussion Items	<ul style="list-style-type: none"> <li>Meeting Structure</li> </ul> <p>Funding requests will be submitted to the Planning Board two weeks prior to meeting and Planning Board meet and will vote on items prior to Advisory Committee</p> <p><b>Motion:</b> Ricci; <b>Second:</b> Arnold. Motion passed</p> <ul style="list-style-type: none"> <li>By-Laws Review</li> </ul> <p>Planning Board members were asked to review By-Laws and recommend any changes prior to next meeting.</p> <ul style="list-style-type: none"> <li>Board Officer</li> </ul> <p>Nominations, Elections and Voting for Board officers within the first 90 days of Grant Year.</p>	

Agenda Items	Description	Responsible/Action
	<p>Shelli Arnold announced that she is no longer going to be East Div chair and therefore Board Vice Chair. The East Division will Elect new Division Chair at their Nov Meeting.</p> <ul style="list-style-type: none"> <li>○ Retain Board Officers as presented. <b>Motion:</b> Nelson; <b>Second:</b> Ricci. Motion passed.</li> </ul>	
Funding Requests	<ul style="list-style-type: none"> <li>○ Level C HazMat Suit - Four suits for Iron County</li> <li>○ \$600. <b>Motion:</b> Ricci; <b>Second:</b> Arnold; Motion passed.</li>   <li>○ Abbott Plum XL I.V. Pump</li> <li>○ Request sent to ALS Agencies for amount and type</li>   <li>○ Amateur radio antenna, wiring, etc.</li> <li>○ Tabled until further guidance from State.</li>   <li>○ Blanket Warmer – Portable warmer, one per Hosp</li> <li>○ \$128,000. <b>Motion:</b> Hirt; <b>Second:</b> Cotter; Motion passed.</li>   <li>○ Broselow Cart – One each for AOH and MSH</li> <li>○ \$3,250. <b>Motion:</b> Ricci; <b>Second:</b> Spalding; Motion passed.</li>   <li>○ Broselow Tapes – One each for all (120) ambulances</li> <li>○ \$2,880. <b>Motion:</b> Patmythes; <b>Second:</b> LeSage; Motion passed.</li>   <li>○ Cell Washer for Blood Bank</li> <li>○ Tabled for more discussion with Regional Laboratories.</li>   <li>○ Course Reimbursement (Identify Courses)</li> <li>○ \$40,000. <b>Motion:</b> Cotter; <b>Second:</b> Arnold; Motion passed.</li>   <li>○ Decon Pagers (Pending Previous Pilot evaluations)</li> <li>○ Tabled until further guidance from State.</li>   <li>○ Drills and Exercises Reimbursement</li> <li>○ \$50,000. <b>Motion:</b> LeSage; <b>Second:</b> Sundberg; Motion passed.</li>   <li>○ EZ IO Bariatric Needles – Two needles for each (80) drivers = Total 160</li> <li>○ \$18,500. <b>Motion:</b> Nelson; <b>Second:</b> Ricci; Motion passed.</li>   <li>○ LTV 1200 Ventilator accessories</li> </ul>	

Agenda Items	Description	Responsible/Action
	<ul style="list-style-type: none"> <li>○ Tabled per input from Hospital Respiratory Therapists</li> <li>○ Pedi-Mates – One for each (120) ambulances.</li> <li>○ \$48,000. <b>Motion:</b> Sundberg; <b>Second:</b> Wilder; Motion passed.</li> <li>○ Pelican Remote Area Lighting System – One for each (28) hosp and MCA</li> <li>○ \$22,400. <b>Motion:</b> Sundberg; <b>Second:</b> Hirt; Motion passed.</li> <li>○ Smart Stat Mannequins – One for each (3) Division sans Central</li> <li>○ \$30,000. <b>Motion:</b> Ricci; <b>Second:</b> Schwalbach; Motion passed.</li> <li>○ ULTROX Medical Grade Oxygen Cylinder Filling System</li> <li>○ Tabled for further explanation on approved users and training.</li> </ul>	
Other	None	
Adjournment	With no further business, the meeting was adjourned at 3:04 p.m.	None.

Respectfully Submitted,

*Joshua E. Burt*

Joshua E. Burt

Region 8 Grant Coordinator

<b>Hospital</b>		<b>MCA</b>	
Aspirus Keweenaw Hospital	Alternate (Teresa Pleshe)	Alger County MCA	Present
Aspirus Ontonagon Hospital	Present	Baraga County MCA	Present
Baraga County Memorial Hospital	Present	Delta County MCA	Alternate (Chris Laviolette)
Bell Memorial Hospital	Absent	Dickinson County MCA	Absent
Dickinson County Healthcare	Excused	Eastern UP MCA	Present
Grand View Health System	Alternate (Mary Aspinwall)	Gogebic-Ontonagon MCA	Alternate (Syd Mabie)
Helen Newberry Joy Hospital	Excused	Houghton - Keweenaw MCA	Absent
Iron County Community Hospital	Present	Iron County MCA	Present
Mackinac Straits Hospital	Present	Luce County MCA	Excused
Marquette General Health System	Present	Marquette County MCA	Present
Munising Memorial Hospital	Present	Menominee MCA MD	Absent
Portage Health System	Present	Schoolcraft County MCA MD	Excused
Schoolcraft Memorial Hospital	Excused		
St Francis Hospital	Present		
VA Memorial Hospital	Present		
War Memorial Hospital	Present		
<b>Guests</b>			
Chippewa County Health Dept	Diane Krueger		
Alger County Emergency Mgr	Becky Wilder		
Marquette County Emer Mgr	Teresa Schwalbach		
Marquette General EMS Dir	Dan Wolf		
MGHS Trauma Coordinator	Jodi McCollum		
Michigan State Trauma and EMS	Michelle Mora		