

**Region 8 HPP Planning Board and Advisory Committee**

November 4, 2009, 10 a.m. – 2 p.m.

Ramada Inn, Marquette

Meeting Minutes

Agenda Items	Description
<b>I. Welcome and Introductions</b>	Meeting was called to order around 10:25 a.m.
<b>II. Public Comment</b>	<p>Advisory Committee had a couple items to discuss before the Planning Board portion of the meeting could start. Provided to the group was three different spreadsheets: one with a listing of all training and educational opportunities, one with all exercises, and the other with a list of objectives that were submitted to the State.</p> <p style="padding-left: 40px;">a. Objectives Spreadsheet</p> <p style="padding-left: 80px;">i. Region will be purchasing the EMTrack software which will utilize the same hand-held units as Salamander. Cost of new software and updates for the first year is \$25,000. It was discussed that only 10 hand-held units for the entire region is not enough. Several people expressed interest in requesting more hand-held units. However, with the way the Grant was written this year, that wasn't possible. Region told those interested to use the hand-holds in their exercises they have already identified this grant year to prove a need for more for next year's grant application.</p> <p>Motion to approve entire Objectives Spreadsheet with the Board's understanding that some items were not approved by the State.  <b>Motion:</b> Lyn Nelson                      <b>Second:</b> Teresa Schwalbach</p> <p style="padding-left: 40px;">b. Education Spreadsheet</p> <p>Motion to approve the entire Education Spreadsheet.  <b>Motion:</b> Pat Hirt                              <b>Second:</b> Shelli Arnold</p> <p style="padding-left: 40px;">c. Exercise Spreadsheet</p> <p style="padding-left: 80px;">i. Remember to post your After Action Reports on MI-HAN otherwise Region will not be able to reimburse you for your exercise.</p> <p>Motion to approve the entire Exercise Spreadsheet with the knowledge that there may be unexpected additions to the list such as real exercises.  <b>Motion:</b> Lyn Nelson                      <b>Second:</b> Teresa Schwalbach</p>
<b>III. Approval of September 2 Minutes and Acceptance of Agenda of November 4</b>	<p>Meeting minutes for September 2 as well as the Agenda of November 4 were both accepted.</p> <p><b>Motion:</b> Bonny Cotter                      <b>Second:</b> Curt LeSage</p>

<b>IV. Old Business</b>	<ul style="list-style-type: none"> <li>a. Grant Reimbursements <ul style="list-style-type: none"> <li>i. Grant has been written with the objectives into the State ahead of time. Money must be spent by May so it is very important that we stick to those deadlines as described in the application.</li> </ul> </li> </ul>
<b>V. New Business</b>	<ul style="list-style-type: none"> <li>a. H1N1 <ul style="list-style-type: none"> <li>i. Antivirals and vaccinations are in very short supply</li> </ul> </li> <li>b. SNS <ul style="list-style-type: none"> <li>i. SNS shipment arrived this morning with 31 pallets. It has already been broken down and organized into hospitals. Along with the SNS shipment, the Tamiflu shipment came today as well.</li> </ul> </li> </ul>
<b>VI. Informal &amp; Discussion Items</b>	<ul style="list-style-type: none"> <li>a. Application Update <ul style="list-style-type: none"> <li>i. Application was approved with a few comments on the items that were not approved by the State. The Region will be meeting with the State to discuss the items that were not approved.</li> </ul> </li> <li>b. Objectives <ul style="list-style-type: none"> <li>i.</li> </ul> </li> <li>c. Calendar of Events <ul style="list-style-type: none"> <li>i. Please keep the Region updated to any new trainings, education opportunities, and exercises so they can be put on the calendar.</li> </ul> </li> <li>d. Divisional Meetings Update <ul style="list-style-type: none"> <li>i. Region will distribute a multi-colored calendar of when each division meets and when BTC will be in Lansing.</li> </ul> </li> </ul>
<b>VII. Training &amp; Exercises</b>	<ul style="list-style-type: none"> <li>a. U of M Survival Flight Trauma Conference                      Houghton, MI                      Update <ul style="list-style-type: none"> <li>i. Region would like to invite U of M Survival Flight back a few more times during the year to different locations.</li> </ul> </li> <li>b. Advanced Wilderness Life Support                                      Manistique, MI                      Update <ul style="list-style-type: none"> <li>i. The checks have been cut and the responses from the course have been very positive.</li> </ul> </li> <li>c. Long Term Care Evacuation    Alger &amp; H/K                      Update <ul style="list-style-type: none"> <li>i. Evacuated a 97-bed facility. Involved fire, EMS, and the ER. Total evacuation took approximately 30 minutes. Tried to keep it as real as possible with the roof collapsing and blocking off one wing of the facility and one death.</li> </ul> </li> <li>d. MEMS Exercise    Statewide                                      October 29 <ul style="list-style-type: none"> <li>i. Rescheduled for January</li> </ul> </li> <li>e. PALS Provider Course    Manistique                                      November 12-13</li> <li>f. PALS Instructor Course    Manistique                                      December 4-6</li> </ul>
<b>VII. Funding Requests</b>	<ul style="list-style-type: none"> <li>a. Bag Phones for EMS <ul style="list-style-type: none"> <li>i. Monetary decision based on EMS Advisory 10/28</li> <li>ii. Motorola is no longer carrying the approved phone. The new phone is the M930. Region will provide quotes when available. There will be an electronic vote on this within the next week.</li> </ul> </li> <li>b. Travel for Planning Board <ul style="list-style-type: none"> <li>i. Figure about \$10,000 this year for travel reimbursements. There will be an electronic vote on this within the next week.</li> </ul> </li> </ul>
<b>IX. Adjournment</b>	Meeting was adjourned at approximately 1:00 p.m.