

## Region 8 Hospital Preparedness Program

EMS Advisory Group

February 24, 2010

6 p.m. – 8 p.m. Eastern

### Meeting Minutes

*(Attendance by distant-site roll call during introductions)*

*All sites are always welcome to attend the meetings at the main location or at other sites as equipment/space is available.*

**Attending:** Tim McKee, Shelli Arnold, Brad Nelson, John Richards, Ed Unger, Jim Nelson, Dr. Dave Schoenow, Roger Irie, Ed Unger Sr., Lou Bailey, Nancy Weston, Evelyn Morrison, Becky O'Brien, Gary Wadaga, Gerry Primeau, Ed Lindgren, Joe Schneller, Randy Schwemin, Joshua Burt, Greg Place, Lisa Mills, Roxane Gardner, Lyn Nelson

**Excused:** Curt Lesage, Aimee Harju, Mark Wilk

Agenda Item	Discussion
I. Welcome and Introductions	Those attending in the multiple sites introduced themselves. (Laurium, Baraga, Escanaba, Burt Township, Manistique, Marquette, Sault Ste. Marie)
II. Approval of Minutes of October 28 <sup>th</sup>	Motion to approve minutes as presented. <b>Motion:</b> Randy Schwemin <b>Second:</b> Roxane Gardner
III. Acceptance of Agenda for February 24 <sup>th</sup>	Motion to approve agenda as presented. <b>Motion:</b> Roxane Gardner <b>Second:</b> Randy Schwemin
IV. Old Business a. Protocols – Mark I to Duodotes  b. H1N1 Funding	a. Mark I's and DuoDotes are not required to be kept in the rigs. The state model protocol allows local MCAs to adopt the ability to have them on rigs. It was decided as a Region years ago this was not necessary and thus dispersion did not occur. Opportunity given to re-address and no one voiced to change our current mode of operation.  b. Money was granted to the Med Controls for H1N1 Response Funding. Gary Gustafson (H1N1 Coordinator) has been in contact with every MCA about the spending of this money, which was confirmed.
V. New Business a. Evacuation Capabilities  b. April Conference	a. Every agency and MCA has received a letter asking to please fill in each line with the amount of items you have in your inventory. This information is needed to help the Region conduct an evacuation tabletop exercise during the March HPP meeting on Wednesday, March 3 <sup>rd</sup> . Please fax or email these numbers to Joshua Burt at (906) 225-3038 or <a href="mailto:joshua.burt@mghs.org">joshua.burt@mghs.org</a>  b. Region 8 will be hosting a disaster related conference at NMU on April 27 <sup>th</sup> . It will have three different tracks: Long Term Care, Home Health, and EMS. A brochure will be out later this

	month to those interested parties.									
<p>VI. Purchase Requests</p> <p>a. Minitor V Pagers – Becky Wilder</p>	<p>a. Region 8 has Interoperable Communications objectives. The pagers used by EMS across the U.P. will need upgrading if they are not narrow-bandable. The Homeland Security Board has requested Region 8 HPP to assist in the purchase of these as they will be unable to secure enough funds for fire and EMS across the Region. January 1, 2013, FCC requires VHF to be narrow banded. Region 8 Homeland Security Board has received \$200,000 for the purchase of pagers, thus far, and would like for other entities to help out. It will cost, roughly around \$1,007,000 to do all pagers. The numbers are as follows:</p> <table border="1" data-bbox="1234 488 1583 602"> <tr> <td>EMS</td> <td>frequency</td> <td>Fire</td> </tr> <tr> <td>322</td> <td>Single</td> <td>1501</td> </tr> <tr> <td>203</td> <td>Dual</td> <td>325</td> </tr> </table> <p>Currently, Region 8 HPP does not have any money earmarked for pagers. The suggestion from EMS Advisory is that HPP request of Homeland Security to get bids and do the specifics of the project with support of HPP funding in the future should it be secured from the state. The HPP grant writing process will begin in June and items will be either approved or rejected by the State by October.</p> <p>Motion to bring the item “to support Homeland Security’s pager project and write such into next year’s objective” to the next HPP meeting.</p> <p><b>Motion:</b> Roxane Gardner                      <b>Second:</b> Gary Wadaga</p>	EMS	frequency	Fire	322	Single	1501	203	Dual	325
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<p>VII. Purchase Updates</p> <p>a. Bag Phones</p> <p>b. CPAP Request</p>	<p>a. Joshua talked to the MGH Purchasing Department about the M930 in-vehicle phones. AT&amp;T subscribers will be receiving the Motorola M930 and Verizon subscribers will be receiving the Motorola M800s (the ones previously thought to no longer be obtainable). The Region is looking to push the purchase through Purchasing as quickly as possible.</p> <p>b. CPAP Request has not gone through to the Planning Board. It will be discussed at the March 3<sup>rd</sup> HPP Advisory Meeting.</p>									
<p>VIII. Training and Education</p> <p>a. EMResource/EMTrack – Lyn Nelson</p>	<p>a. In the current fiscal year agreement, one of the objectives is to ensure staff can use patient tracking and also demonstrate such during an exercise. The Region has purchased new software and the user champions have had the initial training with the exception of the east. However, now it needs to be pushed out to the individual agencies where there are capabilities. Gerry Primeau agreed to start with places that have the equipment available to them. Another objective in the agreement this fiscal year is to identify gaps and solutions to patient tracking</p>									

<p>b. Evacuation/Shelter-in-Place – Lyn Nelson</p>	<p>abilities. One identified gap is that there are not enough handheld units for the entire U.P. to make this project feasible. The idea of purchasing more handhelds is supported by the EMS Advisory so that the devices can be mainstreamed. This would have to be in next year’s application if supported by the HPP Board. It has also been brought up that some people they would like different handhelds, saying these current ones are too large and cumbersome. It was asked of the group if any hospital/agency is doing triage days and it was discovered that region-wide there is no area doing a regular triage days (Triage Tuesday, first of every month, etc). There were examples shared of triage trainings conducted before exercises. Joshua expressed he has been sending triage tags to areas requesting them.</p> <p>Current fiscal year agreement requires that EMS agencies have accessibility to EMResource. EMResource is an internet application that shows each hospital and how many beds they have available or if there are any hospitals on diversion. It was asked of the group, who logs into EMResource? It was found that no one in attendance has logged into EMResource. Regional staff has told the State that Region 8 is primarily volunteer services and we would like the state to explain what value EMResource is to our EMS operations. This was echoed by those in attendance.</p> <p>b. The current fiscal year agreement with the state requires EMS to be involved in Evacuation / Shelter-in-Place with hospitals, long-term care, etc. It was asked of everyone in attendance if anyone has been contacted by hospitals or long-term care for exercises? Alger County conducted a long-term care some months ago. No other updates. The next evacuation exercise will be a tabletop in Houghton/Keweenaw in either April or May.</p>
<p>IX. Information and Discussion Items</p>	<p>The current year agreement with the state also includes fatality management planning. It is indicated that EMS be involved in divisional exercises to be held addressing fatality management. No EMS in attendance has been contacted yet by divisions.</p> <p>Gary Wadaga brought up that Buzz would like to come back for the EMS Conference. Regional office will have to check and see if that hazmat line-item was approved by the state.</p> <p>Joe Schneller inquired about the possibility of funding for teleconferencing equipment for placement at Mercy because the hospital is running out of room to host them. Gerry Primeau added that MCA meetings in their area could use the equipment. Lyn indicated she is wary of this item as it could set precedence and then EMS agencies across the U.P. could then request this equipment in each of their stations. She asked if this is a problem with Portage and also Aspirus Keweenaw, as the hospitals share MCA responsibility? Joe indicated space may be an issue along with technology requirements. Gerry stated there have been problems in scheduling with the School of EMT. Joshua stated he will check with tele-health about what exactly is needed and how far out items can be scheduled as our meetings are determined a year in advance. Lyn asked if it would be better to look at what can be done at the hospitals, who are the responsible parties for</p>

