

Region 8 Hospital Preparedness Program

EMS Advisory Group

February 27, 2008 - 6 p.m. Eastern

Meeting Minutes

(Attendance by distant-site rolcall during introductions; many sites had difficulties in logging on.)

All sites are always welcome to attend the meetings at the main location or at other sites as equipment/space is available.

*Note: Luce County was able to log in shortly after we started due to the room being locked in Newberry; No attendees were present from Delta County; Gogebic-Ontonagon had a conflict with their Education schedule and was excused; Houghton-Keweenaw was able to log in; Schoolcraft County was unable to attend; Mackinac County was unable to attend; Iron County was present in Marquette; Dickinson County was unable to log in as their room and video equipment were taken by a physician group just prior to their signing-in for the meeting.

Agenda Items	Description	Responsible/Action
I. Welcome & Introductions	The meeting was called to order at 6:05 p.m. All sites provided introductions of those present.	None
II. Review & Approval of Minutes from 1/4/08	Motion by LeSage; Second by Nelson to approve the meeting minutes of 1/4/08 as presented. Motion passed.	None
III. Old Business a. Communications Subcommittee	<ol style="list-style-type: none"> 1. Joshua noted that as of tonight's meeting, he had not received approximately 75% of the Communication Surveys. The group discussed limiting the purchase of the equipment needed from a result of these surveys to only those who returned. The deadline was set as of the 3/5/08 meeting. 2. Regarding exercises on MI-HAN and with 800 MHz, the South Division is doing theirs monthly, the Central Division has been doing one about every six weeks or so. Shelli said they are not currently testing their MI-HAN system at this time but will discuss, and there was no report that the Western Division is testing either. Alyson noted that Bill Colville of OPHP asked that we limit testing, however, we only do it once per month per division, so we're going to continue at this point. 3. 800 MHz Talkgroup and Template issues. None at this time, can be removed from the agenda. 	
b. MCA Quarterly Checklists	These are due to Joshua by 3/21/08 to go to OPHP by 3/31/08. Joshua will send out a reminder and also include the checklist form on the reg8.org site and the MI-HAN for those who want to download it that way.	All MCA's need to send in their quarterly checklists by 3/21/08.
c. TIPS for First Responders	Still awaiting OPHP approval of the Implementation Approval Form sent in following the January meeting. Alyson will order as soon as approval is in place.	Coming after OPHP approval of IAF.
d. Salamander Tracking Equipment	The group met just prior to the EMS Advisory Group meeting and a goal of 7/31/08 has been set to have offered training to all EMS agencies (via MCA-locations) in the Region.	User Champions will set trainings up in

User Champions		each MCA area.
e. Chempack/MEDDR UN Trainings	Alyson noted that Joe Perry is available to provide Chempack/MEDDRUN trainings to any agency on request.	Contact Joe Perry if training is desired in your area.
f. NIMS Training Updates	All EMS providers need IS-100 and IS-700. Additional trainings are available, and if they take them now, the versions have been upgraded such as IS-200.HC (healthcare), and IS-800.B (Service Directors and above). Also, the IS-300 and IS-400 programs are not currently required, but were available in January and February through Marquette County Emergency Management. Lyn suggested we consider sending additional people to train-the-trainer so we are better situated at the point where it becomes required. A price will be researched and presented for voting at the 3/5/08 meeting.	Pricing on IS-300 and IS-400 train the trainer course to be presented at 3/5 meeting.
g. FTC in Baraga on March 15, 2008	Alyson announced First Trauma Care in Baraga and the Fire Hall on 3/15/08. Invitations were sent to Ontonagon, Baraga, and Iron county EMS providers. Interested students are welcome to attend with registration. Call the Marquette Co MCA or Alyson for more information on the course. This is a grant-sponsored program, requiring mi-volunteer registry listing for course fee reimbursement.	First Trauma open to all. Call for more information.
h. Ventilator Requests	Joshua and Alyson reviewed in detail Gary Wadaga's information on ventilators. Alyson noted that keeping in compliance with NIMS Equipment Standardization, we had better look into what the SNS Stockpile has. We will ask OPHP if that will be a requirement of our request, and at the 3/5 meeting present pricing on both the CrossVent3+ and if necessary, whatever OPHP requires us to purchase.	Pricing to be available for presenting to the Board on 3/5
i. EMS Strike Team Update	Dave Kauer provided the group with a history of the EMS Strike Team concept in Michigan and where they are headed. He noted their strong support of only ALS units, and that the attendees from Region 8 explained to them the importance of keeping BLS units in the thought process at this time. All agencies typed their vehicles for either WUPPAD or CUPPAD or their local contracted agency and most of us have Type II ALS or Type IV BLS rigs (no Hazmat equipment on board). More information will be coming forward as EMS Strike Team progress continues. OPHP requires that we participate in the EMS Strike Team concept to assure we could send groups out of the State, but also to work in the state on state, regional, or local levels similar to the ICS Strike Teams being formed by the MSP EMD.	EMS Strike Team info will be made available as planning continues.
IV. Fiscal 07-08 ASPR-HPP	Alyson noted that the Surge Capacity plan development has been an ongoing project with little to no action on developing documents. This is going to end up stopping us from completing additional requests as it is a priority of OPHP that we complete this. Anyone interested needs to call the office.	Surge Capacity volunteers to call Region 8 office.

<p>Grant Priorities and Discussion Items.</p> <p>a. Surge Capacity</p>		
<p>b. Casualty Transport Plan</p>	<p>Becky Wilder and Nancy Weston volunteered to help with developing the Casualty Transport Plan. Any one else interested can call the Region 8 office.</p>	<p>Casualty Transport Plan needs to be completed.</p>
<p>c. Funding requests received prior to the meeting.</p>	<p>1. Interoperable Communications: a) EDGE cards for current laptops to allow on-board internet in most areas at \$50/each and a monthly fee of \$50/month. Total cost would be \$3,750 for the cards and \$45,000 for a one year contract. A total of \$48,750 will be requested at the 3/5/08 meeting.</p> <p>2. Training Education: a) Curt LeSage presented information on a Critical Care Paramedic program. Pat Hirt had brought this up at the last meeting as well. The pricing was for two instructors to attend the University of Maryland-Baltimore CCEMTP course and come back to do up to 96 students in Region 8 for a total of \$113,250. Alyson asked if there was a way to do this for a lesser cost. Also, that this was approximately 20% of our overall funding for this year. It was discussed that this could be put in as a special project for the next contract year. Also discussed was having the MCAs (hospitals) provide a portion of the cost per student. This will be tabled and a special project proposal will be written and presented for inclusion in the October 2008 application.</p> <p>b) As discussed above, a price for the NIMS IS-300 and IS-400 train the trainer program will be available at the 3/5/08 meeting. Price pending.</p> <p>c) Ventilators: The discussion regarding ventilators above will result in a price presented at the 3/5/08 meeting for a yet-to-be-determined number of ventilators at a price that will be contingent on OPHP's answer to our ability to order a CrossVent3+ or if we have to remain consistent with the statewide purchases and SNS stockpiled ventilators. Price pending.</p> <p>d) Funding Requests: Shelli Arnold reviewed all of the objectives of the program and submitted ways in which her local area (Eastern UP MCA and War Memorial) could meet these requirements. At the 2/14 Planning Board meeting, it was decided that the EMS Advisory Group should field some of these requests first. One was in regard to the pagers she requested for her local area. Joshua had pro-rated these numbers to reflect a Regional purchase. As each MCA would have different needs, it was discussed that the</p>	<p>Send names of volunteers to Region 8 office.</p>

	<p>funding be split and each area do what they needed. Alyson noted that sub-recipient fund tracking would be very difficult if \$8750 were distributed to each MCA without guidelines in place for purchase. The total for each MCA to receive \$8750 would be \$105,000. After a lengthy discussion on these requests, it was decided that we would bring the original \$8,750 for the Eastern UP to the 3/5/08 meeting and submit to OPHP as presented and let them review the request. The minutes from the meetings are our only justification, so Alyson asked that all attendees be very careful in reviewing and agreeing to move/support their approval if they don't reflect the discussions as they occur. \$8,750 for pagers for the Eastern U.P. to be presented at 3/5/08 meeting.</p> <p>e) Scholarships for EMS students. The last funding request discussion revolved around how we could offer support for EMS students, either through scholarships or grants, by allowing each MCA to review applications and choose who to sponsor in their area based on the likelihood of retaining them as volunteers. They would need to be a part of UP-HERT, mivolunteer registry, and attend additional trainings as needed to support HPP grant functions. No dollar amount was determined, and it will be discussed at the 3/5/08 meeting with the Advisory Committee.</p>	
<p>V. Agency Announcements</p>	<p>It was discussed (<u>after adjournment</u>) that the format of the meetings be reviewed due to redundancy and that the group may be losing its focus to meet the objectives of the program of developing a regional response plan for EMS, and equipping the region with the ability to do so. This will be discussed at the 3/5 meeting as well. Also, EMS-related requests will not be repeated at the Advisory Committee level, and will go right to the Planning Board.</p>	<p>None</p>

All attendees were invited to the full Regional Planning Board meeting on March 5, 2008 at Wahlstrom's in Marquette at 10:30 a.m. Eastern Time. With no further business, the meeting was adjourned at 8:05 p.m.

Respectfully Submitted,

Alyson Sundberg

Alyson M. Sundberg for
Region 8/Marquette County MCA

Subject to committee correction and approval.