

## Region 8 HPP Planning Board Committee

June 2, 2009, 5 p.m. – 6 p.m.

Lake Erie Room, Lake Superior State University

Meeting Minutes

Agenda Items	Description
<b>I. Approval of Minutes of March 4</b>	<p>Meeting minutes from March 4 were reviewed and no changes were requested.</p> <p><b>Motion:</b> John DeWitt                      <b>Second:</b> Al Spalding</p>
<b>II. Approval of Agenda of June 2</b>	<p>Meeting agenda for June 2 was reviewed and no changes were requested</p> <p><b>Motion:</b> Alyson Sundberg              <b>Second:</b> Joe Schneller</p>
<b>III. Discussion Items</b>	<p>This meeting took place in Sault Ste. Marie in order to be attended in conjunction with the Rural &amp; Ready Symposium. This meeting was made available via teleconference and members from OPHP were invited and provided a call-in number.</p> <p>Purchases Updates: All requests from the March meeting were approved. We are now waiting for invoices and deliveries. Those items in the April and May electronic votes were approved and forwarded to the State for approval. A brief discussion was presented in regards to the IV pumps and laptops for EMS. This discussion coming from an email received just moments before the meeting from OPHP. These last items were not fully discussed until proper conversations had taken place between Regional Staff and OPHP.</p>
<b>IV. Funding Requests</b>	<p>Training Supplies: <i>Infant Face Shield Lung Bags (4x100pack)</i> <i>Child/Adult Face Shield Lung Bags (8x50pack)</i> <i>Upper Torso Child/Adult Manikins (8)</i> <i>Upper Torso Infant Manikins (5)</i> Requested by Joe Schneller to support the Houghton/Keweenaw MCA for a grand total of \$1,600. These items to support hospital, EMS, and MFR in meeting their training requirements. These items will be fully utilized within the local area in conjunction with the Full PDA Mannequin previously purchased. These smaller items will further help with training in distant locations due to portability. These items also to be made available to any and all trainings across the Region providing their availability.</p> <p><b>Motion:</b> Al Spalding                      <b>Second:</b> Melody Snyder                      Motion was passed.</p> <p><i>ID Machine and Supplies</i> Requested by Joe Schneller to support the Houghton/Keweenaw MCA. Cost is \$3,208. It was suggested that we standardize IDs UP-wide. Alyson Sundberg informed the group that it was proposed to standardize all IDs in the past but the project had never come to fruition. Alyson also brought up the fact that there was a need to badge people in real-time</p>

and, while pre-ordering badges was a good idea, it is important to badge people as soon as possible. This is an item that is currently used in other parts of the Region and is not currently available with the local requesting area. It was discussed that Joe bring a sample set of badges to the next HPP meeting.

**Motion:** Cathy Flores

**Second:** Al Spalding

Motion was passed

*Motorola 800MhZ Radios (13)*

Requested by Joe Schneller to support the Houghton Keweenaw MCA. Cost is \$35,100.

Primary concern was the significant wait to get radios licensed and templated. It was suggested we wait on the order. Al Spalding suggested we ask Emergency Managers if anyone else needs more radios. Communications subcommittee provided their comment and input and further discussed the potential delay in templating. Joe Schneller was well aware of this in research of the issue.

**Motion:** Shelli Arnold

**Second:** Al Spalding

Motion was passed.

*PAPR Units (20)*

Requested by John Cox to support Dickinson County Health System. Cost is \$21,401.

Pat Miller, DCHS, informed the group that the PAPRs they have at DCHS were purchased in 1996 and, while still useable, the new ones have better air flow and can be used in Decon. Comes with charger, filter, hood, tubes, flow rate tester, and mobile container. Concerns were mentioned that the request seemed too high. Curt LeSage felt as though John and Pat did thorough research into this request.

**Motion:** Curt LeSage

**Second:** Joe Schneller

Motion was passed.

*Advanced Wilderness Life Support Course*

Requested by Ed Unger to support Schoolcraft County. Cost is \$19,250.

Course is available to anyone interested. Tuition requested to offset cost. After tuition fees, this course is all inclusive. A brief discussion was had in regards to the CME and other accreditation, which is available. Further questions were answered in the hand-out and the hand-out was requested to be sent along with these minutes.

**Motion:** Lyn Nelson

**Second:** Curt LeSage

Motion was passed.

*University of Michigan Survival Flight Trauma Conference Sponsorship*

Requested by Region 8. Cost is \$10,000.

This conference will take place in Houghton, MI at Michigan Technological University, September 2009. This conference was well received as presented last year. Given the proper lead time announcement and better weather conditions, the hope is that this year's conference will be better represented across the Region. Joshua, Alyson and others that attended the conference last fall spoke very highly of the program and the opportunity to bring this trauma conference to the Region.

Tuition requested to offset cost.

**Motion:** Alyson Sundberg

**Second:** Joe Schneller

Motion was passed.

<b>V. Other</b>	Bonny Cotter inquired on how to appropriately pay volunteers who take time off work to participate in exercises. It was determined that volunteers cannot be paid backfill but must be paid per diem to participate in exercise, as would a contractor. Joshua to send exercise guidelines out to the planning board again. 07-08 guidelines are still current as per discussions with Barb Bidigare, OPHP.
<b>VI. Adjournment</b>	Meeting was adjourned at approximately 6:00 p.m. <b>Motion:</b> Shelli Arnold <b>Second:</b> Curt LeSage

Respectfully,  
Joshua Burt  
Region 8 BioTerrorism Coordinator