



**Regional Healthcare Emergency Response Network**

Marquette County Medical Control Authority  
 420 W. Magnetic Marquette Michigan  
 906-225-7745 office 906-225-3038 fax

Planning Board Meeting Minutes.  
 March 5, 2008 ♣ 10:30 a.m.

*Note:* Many of the detailed discussions in the Regional Planning Board Meeting Minutes may have occurred during the 10:30 a.m. to 2 p.m. Advisory Committee meeting.

<b>Agenda Items</b>	<b>Description</b>	<b>Responsible/Action</b>
I. Welcome & Introductions	The meeting was called to order at 1:53 p.m.	None
II. Review & Approval of Agenda for 3/5/08	Motion by Bonny Cotter; Second by Curt LeSage to approve the agenda as presented. Motion passed.	None
III. Approval of Meeting Minutes for February 14, 2008	Motion by Lesage; Seconded by Sundberg to approve the February 14, 2008 meeting minutes.	None
IV. Discussion Items	<p>The meeting structure was discussed, due to a number of comments received after the last EMS Advisory Group and Regional Planning Board sessions. It was felt that the items discussed at the EMS Advisory Group should be brought to the Board for approval and not reviewed in detail with the Advisory Committee. This was to avoid redundancy as most attend both. Items needing additional review should be sent back to the EMS Advisory Group (or whatever task force or ad hoc group was developed) to provide the needed information for the next meeting). The structure also needs to revolve around the regional approach to meeting the objectives of the program.</p> <p>Josh also noted that the bimonthly video meetings should be for funding request review and voting only rather than revisiting issues that may take more than the hour allotted. Also, he will continue to schedule the meeting rooms for the large Regional Planning/Advisory Group sessions to allow approximately one hour before</p>	None

	each for the subcommittees and work groups to meet when they have issues to discuss in person.	
V. By-Law Review	Alyson noted that the revised by-laws were emailed to all and included less-specific meeting frequencies to allow us to be a little more flexible when necessary.	None. Emailed to all RPB members.
VI. Funding Requests	<ul style="list-style-type: none"> <li>a. NIMS Compliance Flip Books @ \$21.95 each, ordering 100 at \$2,195.00. Motion Cox; Second Arnold. Motion passed.</li> <li>b. May Symposium in Sault Ste. Marie. Alyson advised that we are cooperatively working on the Symposium with Public Health and Emergency Management, and that our portion of supporting the event was requested at \$4,000. Motion Cox; Second LeSage. Motion passed.</li> <li>c. Funding for IS-300 and IS-400 train the trainer program. Lyn Nelson found a train-the-trainer program through FEMA's training institute, and at Noble. Cost would be minimal as this is a funded program. No funding needed.</li> <li>d. EDGE Cards for the EMS laptops at \$48,750 with the monthly fee for one year. The group discussed the options and purpose for the EDGE cards. Motion by Nelson; Second by Wadaga. Roll call vote of 9/7 against. More information was needed, and this will be sent back to the EMS Advisory Group for additional, and will be reviewed at the next meeting.</li> <li>e. Portable ventilators. Alyson advised that OPHP will be reviewing portable ventilators at their 3/14 meeting with the Medical Directors, and while we could consider purchasing for the local area, we may want to consider awaiting the outcome of their discussion. Also, we will need to decide on quantity and location. Tabled until the next meeting.</li> <li>f. Confined space rescue training. This was presented in November by the Marquette County Sheriff's Department as a valuable tool for a collapse or other possible MCI event. The price for the number of trainees seemed excessive, and the motion died for lack of support. The opportunity will be brought back to the EMS Advisory Group at their April meeting for final review.</li> <li>g. Pagers for Eastern UP MCA (20 Minitor VI). This request came from the Eastern UP MCA, who identified their need and specific request. Motion Cotter; Second Ricci. Motion passed.</li> <li>h. Funding requests from War Memorial/Eastern UP MCA. Josh presented these in final voting format for all Planning Board members to review and submit final decisions by Friday 3/7/08.</li> </ul>	All requests reviewed and will be forwarded to OPHP for consideration.
Additional Discussions	The EMS Advisory Group has also been reviewing the purchase of GPS software	None at this time.

	<p>and/or tracking units in vehicles to assist when responding to other areas in the Region on mutual aid requests. This will be finalized at the EMS Advisory Group at their next meeting and will be brought to the group.</p> <p>Additional evacuation equipment for EMS and hospitals was discussed. The current requests include (from last year's discussion) two Stair Chairs for Manistique EMS (completed through a trade with Iron County for a bariatric cot); two additional stair chairs for War Memorial, two stair chairs for Dickinson County MCA for their distribution as they see fit. OPHP also approved an additional amount from our January meeting request to support these items. Additional equipment will require us to complete plans and move forward with their use as a part of the written plans.</p>	<p>Awaiting EMS Advisory Group feedback.</p>
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The next meeting is via videoteleconference on April 10, and the next live meeting is in May in Sault Ste. Marie in cooperation with the Rural and Ready Symposium with location to be announced. With no further business, the meeting was adjourned at 2:47 p.m.

Respectfully Submitted,

*Alyson Sundberg*

Alyson M. Sundberg

Region 8 Fiduciary