



Regional Healthcare Emergency Response Network

Marquette County Medical Control Authority
 420 W. Magnetic Marquette Michigan
 906-225-7745 office 906-225-3038 fax

Planning Board Meeting Minutes

April 10, 2008 ♣ 11:00 a.m.

Note: This meeting was held as a one-hour videoteleconference.

Attendees: Karen Litzner, Curt LeSage (Chair), Bob Kirkley, Alyson Sundberg, Shelli Arnold, Bonny Cotter, Fran Ricci, Jon DeWitt, Kim Kerridge, Brian Trekas, Joel Bach, Julie Monville, Gary Koskiniemi, Becky Wilder, Dan Wolf, Teresa Schwalbach, Dr. Bigsby, Cathy Flores, Lyn Nelson.

Agenda Items	Description	Responsible/Action
I. Welcome & Introductions	The meeting was called to order at 11:02 a.m.	None
II. Review & Approval of Agenda for 4/10/08	The agenda was approved as presented.	None
III. Approval of previous meeting minutes.	Meeting minutes for 3/5/08 and 4/10/08 will be approved at the May 20, 2008 meeting.	None
IV. Old Business	<p>Alyson advised that Josh was out of town at a conference and unable to attend today's meeting. Curt & Alyson met to review the agenda prior to the meeting and agreed it would be chaired from the Marquette site.</p> <p>The items outstanding for delivery include the Grainger replacements (Josh working on returns), TIPS for First Responders (ordered), Drug Lockers (waiting on preferences from some hospitals), and decisions on Con-Space harnesses (handled at the March meeting). Also outstanding are the NIMS books (waiting on OPHP approval), the Symposium funding (waiting on OPHP approval), and the Eastern UP MCA pagers (waiting on OPHP approval).</p> <p>UP HERT recruitment did not bring in as many applications as we had hoped. Lisa in Alyson's office is putting together packets for each hospital to use during May 12-19 Hospital Week to encourage additional members. Training is pending in mid-June in</p>	None

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	<p>Marquette in the evening for all 'members' to be oriented to the program.</p> <p>Hospital plans that we will be working on at the Rural & Ready work session are evacuation, fatality management, and casualty surge.</p>	
V. New Business	<p>Josh sent the HAVBED results from the March 27 exercise. There were no questions from the group at this time.</p> <p>Both Rural and Ready and the Alpena NDLS course are requesting to borrow our Patient Tracking equipment for use and demonstration. Curt LeSage advised we should assure it is all asset-tagged, which it is. No objections were heard from the group and we will advise NDLS planners and Dave Kauer regarding possibility of use at Rural and Ready.</p>	None.
VI. Informational and Discussion Items	<ol style="list-style-type: none"> a. Mivolunteerregistry numbers increased to 37%. We exceeded our objective of 20% by May 1, 2008. Actual numbers by division will be available at the May meeting. b. Status reports for hospitals and MCAs – Alyson & Josh discussed whether or not these reports had much value with their current content. The Progress Report to OPHP does not extract an awful lot of information from this, so it will be likely modified before you receive your next one in May. The numbers are important, but the other information hasn't been changing much. c. Divisional exercises – if you are planning on doing a divisional exercise and need funding, objectives and funding requests are overdue. We will try to put something through for you if you get it in as soon as possible. These were requested by Josh back in January or before. d. EZ-IO – all MCAs and hospitals are to send in their preferred numbers for EZ-IO by May 1. We will compile and put together a funding request for the May 20 meeting. 	None. Informational only.
VII. Training and Exercises.	<ol style="list-style-type: none"> a. No one has heard any updates regarding the statewide Chemical exercise for laboratories. b. LTC Prepare Training in Gaylord in April. Alyson only has five going from the western division, and no one else has requested funding, so this is likely closed for further requests. c. Great Lakes Homeland Security – Regional Planning Board members can add travel (mileage and lodging) to their annual travel report. Only planning board members are supported for this conference. d. Rural and Ready – All planning board members are expected to attend the May 20 Regional Planning Board meeting, which is conveniently scheduled during the Rural & Ready Symposium. Travel and lodging should be added to your annual report. There will be no registration fee for Planning Board members. Cathy Flores has four additional attendees. Due to other hospitals sending less than we had planned, there 	None.

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	<p>were no objections to Cathy's request to include the additional travel for her other people.</p> <p>e. NDLS is scheduled in Alpena for May 19-21. We are sending at least four people who will then become instructors (hopefully). We received interest from about twelve. Alyson will check with Tres to see who he was able to register. The Region 8 course will be in September, and we are keeping all names of those interested to be sure they get first priority into the local course.</p>	
<p>VIII. Funding Requests</p>	<p>a. Training cache of radios, including various models and styles to be loaned out to training programs as requested. Annual mic fees will be supported by the MGHS School of EMT. They will also be responsible for maintenance, charging, and inventorying. Brian Trekas clarified that they will be available to any course on request. Motion: Lesage; Second: Trekas. Motion passed.</p> <p>b. Take home fund request voting – Josh put all responses together and all but two were approved. These now need to be prioritized as we do not have funds to request all of these during this contract year. At the May meeting, all should bring back the priority list and what objectives they are meeting and we will request for both this contract year, and begin putting requests together for October.</p> <p>c. SLAM Airway Course – The Eastern UP requested we consider this course for their pre-hospital people, and spots for others as available. Their MCA Director, as well as their Emergency Manager are very excited about the quality of the course and feel it will provide an excellent educational opportunity on airway management in emergencies. Others have attended the Difficult Airway Course as well, and a comparison of the two will follow to see if we can do a similar course for less funds. <i>(Note: Dr. Traktman called on 4/11 and he will contact Dr. Cook and look into the differences between the programs and what would be the best for our area).</i> Tabled until 5/20/08.</p> <p>d. Patient Tracking – Alyson noted that John Cox wanted to have another reader for the Salamander system in his Emergency Department. He felt if his staff could use it more routinely and get familiar with it they would be more comfortable in an event. He would like to incorporate it into a number of uses. The reader is \$1,500. Motion: Arnold; Second: LeSage; Motion passed.</p> <p>e. Blood Collection Centers were specified in our application and objectives to assure that we could handle convergent donors during an event. The UP Blood Donor Center group met with Alyson and discussed what would provide them with additional mobile capabilities and larger-quantity drives both at their fixed site and in their mobile center. They submitted a request for \$9,039 (estimated costs) to purchase the equipment. They are required, in exchange, to submit to us their convergent donor plan, and their surge plan for large donor numbers. Motion: Schwalbach; Second:</p>	<p>All approved requests will be submitted to OPHP for consideration.</p>

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	<p>Nelson. Motion passed.</p> <p>f. Decon pagers: Josh is still awaiting number of pagers being requested from some hospitals who have not responded. This will be tabled until 5/20/08.</p> <p>g. Portable ventilators – Dr. Gephart provided a written summary of the March OPHP Leadership meeting on 3/14. OPHP/Med Directors state that we should have 20 vents per 100,000 people. We currently show 45 in our inventories between all hospitals (not all transporting/portable). An additional 19 transport ventilators would cost approximately \$143,000. Cathy Flores suggested that we continue to wait for the OPHP plans for purchase. In the meantime, Divisional Chairs will compile an approximate list of current transport vent availability in their area. We will try to purchase a few for the areas that are without the capability to transfer patients without double man-power and bagging. Munising, Aspirus-Ontonagon, and Schoolcraft all report no transport capabilities at this time. Tabled to 5/20/08.</p> <p>h. MedTrax; InterTrax – Josh is still waiting for pricing information from Ray Haring of Salamander.</p>	
<p>IX. Announcements</p>	<p>Dr. Bigsby advised that Jill VanDresse (OSF ED) will be the Delta County MCA representative for HPP meetings. We will send her information.</p> <p>Teresa Schwalbach announced additional IS-300 and IS-400 courses will be in the Central Division in September or October.</p>	<p>None.</p>

The next meeting is on May 20 at approximately 5 p.m. (depends on symposium schedule) at the Rural and Ready 08 Symposium: Bridging the Preparedness Gap. The next EMS meeting is on April 30 via videoconference. With no further business, the meeting was adjourned at 12:00 noon.

Respectfully Submitted,

Alyson Sundberg

Alyson M. Sundberg
Region 8 Fiduciary