

Region 8 Healthcare Emergency Preparedness Network  
**Regional Planning Board • May 18, 2006 • 2:30 p.m. EST**  
 Ramada Inn, Marquette, Michigan

**Planning Board Members Present:** Cindy Thome (Chair), Gary Wadaga, Alyson Sundberg, Gary Koskiniemi, Bob Kirkley, Katy Driscoll, John Cox, John DeWitt, Bonny Cotter, Cindy Gurchinoff, Teresa Howell, Jon Zander, Cathy Flores, Fred Nelson, Shelli Arnold, Cal Burdick, Becky Wilder, Tim McKee, Tim Kangas, Roxane Gardner, Bill Fyvie, Diane Bur, Tom Patmythes, Dr. Ed Bigsby, Kim Kerridge, Barb Davis, Brian Trekas, Theresa Pleshe

**Advisory Committee Members/Guests Present:** Marlene Glaesman (Sault Tribe), Aimee Harju (HNJ), Tim Kangas (OPHP), Leslie Askwith (Chippewa Public Health), Mark McCune (LMAS Public Health), Mark Weber (Menominee-Delta Public Health), Sheila McNulty (Dickinson-Iron Public Health), Marsha Lucas (Marquette Co Health Department), Melody Snyder (PHS),

**Call to order:** Cindy Thome, RPB Chair, called the meeting to order at 1:41 p.m. at the Ramada Inn, Marquette, MI.

Agenda Item	Discussion	Action	Responsible Party
<b>Approval of Previous Meeting Minutes</b>	The meeting minutes of March 16, 2006 were reviewed with no proposed changes.	Motion to approve minutes of 3/16/06. <b>Motion: Driscoll Second: Koskiniemi Motion Passed.</b>	None
<b>Approval of Agenda for 5/18/06</b>	The agenda of May 18, 2006 was accepted as presented.	Motion to approve agenda of 5/18/06. <b>Motion: Cox Second: Thome Motion Passed</b>	None
<b>III. Action Items</b>	The only action items on the agenda for today's meeting were the formalization of the discussions regarding funding that occurred the day at the Advisory Committee meeting. The areas that need approval are listed below.	See items listed below.	None
a. N95 3M 9120 Respirators	An additional amount of \$15,900 for 120 additional cases of N-95's was requested, with two cases per hospital and one per EMS agency set for distribution.		
b. Non-alcohol based hand gels	Additional discussion from the previous meeting continued as questions regarding storage of non-alcohol based hand gels and temperature sensitivity, and effectiveness of gels versus 'wipes'. A total of \$5,400 will be committed to some type of hand cleaner, with a decision to be made on type after discussion with Dr. Gephart.		
c. StatPaq DOE Kits	After receiving two cases per hospital of StatPaq's, it was decided that EMS		

	agencies would benefit from these kits as well, and cases will be ordered and split between agencies so each agency receives a supply of these kits. Approximately forty cases will be purchased at \$16,575 and split by those EMS agencies who are participating in the program.	<p>All funding requests were reviewed and approved in one motion as presented in item III. a through item III p.</p> <p><b>Motion: Thome Second: Koskiniemi</b></p> <p><b>Motion for funding requests passed as presented.</b></p>	<p>Alyson will submit IAF to OPH for final approval, and process orders as necessary.</p>
d. Generator for Baraga County Decon Trailer	Gary Wadaga presented a request for \$1,500 to assist with purchase of a generator. They have coordinated efforts in their county for a trailer, equipment, supplies, and storage, but need assistance with a generator.		
e. LaserBand Triage Tags	Additional triage tags will be ordered to support training/MCI exercises, NEHC sites, and hospital decon teams for \$2,200.		
f. 800 MHz for EMS and hospitals	Additional 800 MHz portables will be purchased to assist hospitals and EMS agencies with meeting interoperability goals. The more expensive models will not be selected with this round of funding, but the XTS1500's will allow more units for the funding available at \$63,000.		
g. NBC Pandemic Video	The EMS agencies and most hospital RPB members viewed the NBC video on Pandemic Influenza. The video is \$32/each, (\$527 total) and a copy was requested for each hospital to use in Pandemic Preparedness efforts.		
h. 3M PAPR Filters	Both replacement filters for the PAPRs, as well as a training unit were requested. The prices on these were checked and were quite expensive. 3M does not offer a 'training' filter, but does have a less expensive HEPA without the chemical protection. Funding for \$4,500 is requested.		
i. 5-watt Handheld Radios	Five hospitals specifically requested purchase of small handheld radios to support their internal disaster plans, including Schoolcraft, Bell Memorial, Keweenaw, Iron County and Baraga. It was discussed and decided to purchase these hospitals at the quantity of their request, and all other facilities would receive six units for a price of \$20,500.		
j. Disposable BP Cuffs and Stethoscopes	A discussion followed regarding the purchase of BP cuffs and stethoscopes for use by decon teams in hospitals, and also for the NEHC sites in cooperation with Public Health for a price of \$4,670.		
k. Long backboards and straps	Gogebic-Ontonagon MCA requested additional backboards and straps for patient transporting. These are estimated at \$1,630.		
l. Pandemic Brochure	A brochure was presented by Becky Wilder that was originally from Oakland County and it was felt that the content was well done and useful. Funding to allow us to reprint this with permission from Oakland County was requested. The price of printing and reproduction is estimated at \$2,200.		
m. Mutual Aid Agreement	Additional funding for the ongoing development of the Region 8 Mutual Aid Agreement and final distribution was discussed. This MAA is holding quite a few projects and a priority will be to move this forward. An additional \$2,500 was requested.		
n. Medical Flip Charts	The original 14,000 flip charts ordered via UP-EMS in FY2004 are gone. These were very well received, and an additional 10,000 are being requested. An estimate of \$7,993 is needed for the 10,000.		

o. PDA Stat Manikins	Becky Wilder presented a description and justification for purchase for manikins to be used in the EMS courses in Alger County. The additional training funds that were discussed prior to this meeting would permit purchase of what was requested, and additional supplies to support would include the simulator packages and cases, etc. for \$12,800 total.		
p. Additional PAPRS	Schoolcraft Memorial requested additional PAPRs, and Ontonagon Memorial does not have two of the PAPRs that they were originally supposed to receive. A request for \$8,400 for the purchase of additional Butyl hood PAPRs was made.		
<b>IV. Fiduciary Report</b>	Today is the last day for determining where the majority of our funding is going to be spent. Alyson will be sending out this information tomorrow. Our current fiscal year ends on August 31, 2006. Any remaining funds will be voted on electronically in July. Recommendations and suggestions for FY2007 projects will be due before the application is submitted for 07 in August.	No Motion required.	None
<b>V. Exercise Planning</b>	ACC's are to be utilized during the divisional exercises. Pharmaceutical caches are to be requested during the exercises. Each division was given \$5,000 to use as felt appropriate for divisional exercises. The Divisions should discuss in their local meetings how best to divide the funds to support effective exercises.	No Motion required.	None
<b>VI. NIMS</b>	IS-100 IS-200, IS-700 and IS-800 courses were discussed and the current criteria was handed out for which personnel are to take which courses. We need to have our NIMS training completed by August 31, 2006. By doing this we justify receiving the \$10,000 we received in the past for NIMS. This includes hospitals and EMS as well. Agencies who are unable to document completion of the required NIMS trainings will need to return the \$10,000, or provide additional support to document the use of these funds.	No Motion required.	Send the number of NIMS completed to Bill/Alyson on a monthly basis.
<b>Next meeting</b>	The next meeting will be on September 14, 2006, location TBD.	All present agreed upon the date selected for the next meeting.	Minutes are posted on the www.reg8.org website

With no further business, the meeting was adjourned at 2:24 p.m.

Respectfully Submitted,

*Alyson Sundberg*

Alyson Sundberg, MCMCA Coordinator  
Marquette County