

Region 8 Healthcare Emergency Preparedness Network
Regional Planning Board • September 14, 2006
Country Kitchen - Ishpeming, Michigan

Planning Board Members Present: Gary Wadaga, Alyson Sundberg, Gary Koskiniemi, Katy Driscoll, John Cox, John DeWitt, Bonny Cotter, Cindy Gurchinoff, Teresa Howell, Jon Zander, Cathy Flores, Pat Hirt, Shelli Arnold, Becky Wilder, Tim McKee, Roxane Gardner, Bill Fyvie, Diane Bur, Tom Patmythes, Kim Kerridge, Barb Davis, Brian Trekas, Theresa Pleshe

Advisory Committee Members/Guests Present: Roger Haapala, Aimee Harju

Call to order: Katy Driscoll, RPB Co-Chair, called the meeting to order at 1:52 p.m. at the Country Kitchen, Ishpeming, MI.

Agenda Item	Discussion	Action	Responsible Party
I. Approval of Previous Meeting Minutes	The meeting minutes of May 18, 2006 were reviewed with no proposed changes.	Motion to approve minutes of 5/18/06. Motion: Driscoll Second: Koskiniemi Motion Passed.	None
II. Approval of Agenda for 9/14/06	The agenda of September 14, 2006 was accepted as presented.	Motion to approve agenda of 9/14/06. Motion: Cox Second: Sundberg Motion Passed	None
III. Action Items	The action items on the agenda for today's meeting were the formalization of the discussions regarding funding that occurred the day at the Advisory Committee meeting. The areas that need approval are listed below.	See items listed below.	None
a. Regional Planning Board Committee Chair	Cindy Thome has requested that we accept her resignation as the Chair of the Regional Planning Board. Cindy has been the Chair of this Board since its inception, and all her great work has been greatly appreciated. Katy Driscoll has always been the Co-Chair, and has agreed to continue in this position to the November meeting, where we will discuss new officers for the coming fiscal year.	No motion necessary.	The Board will approve Officers at the November meeting.
b. Meeting Schedule	Alyson asked if the current meeting schedule of March, May, September and November was still acceptable to all. No problems were identified with the current plan of the second Thursday of the months mentioned, and we will continue with this schedule for FY07.	No motion necessary	The meeting schedule will remain unchanged for FY07.

The January meeting will be scheduled without a business meeting, and only to provide a forum for information, document, and plan sharing between

	agencies. Information on where and when will be announced at the November meeting.		
c. Cots	The EMS Advisory Group requested that the Planning Board review the purchase of portable cots to rapidly relocate patients in the evacuation process or during a large-scale event of any kind. The EMS Advisory Group suggested that \$20,000 be committed to this effort.	Motion to approve \$20,000 for portable cots. Motion: Wadaga Second: Cox Motion Passed	Alyson will submit IAF to OPHP for approval.
d. Disposable Ambu Bags	A discussion regarding the value of disposable ambu bags for use in the ACC site followed. Al Spaulding shared the importance of being able to have access to large numbers of Ambu bags in the ACC sites. The group reviewed the benefits of adult versus pediatric sized bags, and discussed the vulnerable populations. It was felt that 50 of each per division would be helpful.	Motion to approve \$5,000 for disposable Ambu bags. Motion: Koskiniemi Second: Bur Motion Passed	
e. Ventilators	A lengthy discussion followed regarding ventilator purchases and those hospitals who are in need of additional ventilator support provided a summary of the units that they had reviewed with their Respiratory Therapists. Roxane was also able to provide the information that she had regarding the state purchase price that was negotiated on the Pulmonetics unit. Dr. Gephart has previously noted that the funding it would require to adequately blanket the healthcare system with enough ventilators to support all patients who may become ill would be excessive, and how would we selectively put which patients on the units. This led us back to the disposable ambu bag discussion above. At the current time, we have 29 in the Central Division, 8 in the Eastern Division, 11 in the South, and 7 in the Western Division. OSF noted that they are able to call USF Rentals whenever they need additional ventilator support on a routine basis, but that in an event such as a pandemic, these would be rapidly unavailable.	No additional ventilator purchases were recommended with the limited available funding at this time.	
f. EMS Volunteer Billboards	Alyson advised that for the last few years we have discussed a priority in the EMS Advisory Group as recruitment and retention. Incorporating the Michigan Volunteer Registry promotions into the planning, funds were requested to support similar billboards as used in Wisconsin to promote additional volunteers over the May 2007 EMS Week activities.	Motion to approve \$4,000 for EMS Volunteer billboards. Motion: Cotter Second: Wadaga Motion Passed.	Alyson will submit IAF to OPHP for approval.
g. Ongoing Trainings	The training programs that we have been successful with in the past were discussed, and the funding amounts shown were requested and approved. ENPC was included as a start to addressing special populations. The PALS programs were offered through EMS for Children and will not be repeated due to the amount of funding directed to that effort, and that it is not specifically trauma or disaster related.	Motion to approve FTC at \$15,000; ENPC and TNCC at \$20,000; and ATLS at \$15,000 Motion: Wilder Second: Cox Motion Passed	
IV. Fiduciary Report	Financial reports for each hospital and MCA were distributed to the	No Motion required.	None

	<p>representatives present. All funding provided since the program began in 2002 were included on the lists. Collectively, we have received \$4 million in funding since 2002. An additional \$892,000 will be available in FY07 to meet the four main criteria: 1) MCI; 2) Evacuations; 3) Pandemic Flu; and 4) MEMS.</p> <p>CEOs will be provided copies of the close out checks and the funding summary that was presented at the meeting. Original checks will be sent to the Planning Board members or appropriate hospital official to be sure that the funds are distributed to the departments in which they were intended.</p> <p>Additional EMS for Children Grant funding for equipment will be closed as of noon tomorrow. Hospitals who have failed to submit requests in the ten months of the project will have until noon tomorrow to forward final information that will be considered. Funding that is not utilized by noon tomorrow will be returned to the state as unusable.</p>		
V. Exercise Planning	All exercises for fiscal year 2007 must be presented at the November meeting with estimated funding requests included. Objectives and goals are required and should stay within the guidelines of the FY07 year.	All hospitals and MCAs are to provide funding requests for exercises at the November meeting.	None
VI. NIMS	The reports received from the hospitals and EMS agencies were due by August 31, and most were great and on time. Bill put together a very complete listing of all hospitals and the percentage of completion. Alyson has not compiled all of the EMS agencies as of yet, but will do in the future. Alyson also advised that the program compliance officer may stop by your hospital to review your records, so not to destroy certificates, etc. after reporting them to the HRSA office.	No Motion required.	None
Next meeting	The next meeting will be on November 9, 2006, location TBD.	All present agreed upon the date selected for the next meeting.	Minutes are posted on the www.reg8.org website

With no further business, the meeting was adjourned at 3:15 p.m.

Respectfully Submitted,

Alyson Sundberg

Alyson Sundberg, MCMCA Coordinator
Marquette County