

HRSA EMS Advisory Group Meeting

May 17, 2006 - 7 p.m. Eastern
Marquette General Conference Room One

The meeting was called to order at 7:08 p.m. in Room One at MGH with videoconference locations of Manistique, Houghton/Keweenaw, Delta County, Baraga, Ironwood, Dickinson County and Newberry. Attendance from participating agencies was noted.

- I. Welcome and Introductions: A roll call of agencies was done both for attendance and to identify where agencies are at in the Michigan Health Alert Network registration and training process.
- II. Approval of Agenda for May 17, 2006: Motion by Chad Michaels, Sands EMS; Second by Jackie Adair, Champion EMS to approve the agenda of 5/17/06 as presented. Motion carried.
- III. Approval of Minutes from March 15, 2006: Motion by Don Manty, Bell EMS; Second by Becky Wilder, Alger County EM to approve the meeting minutes of 3/15/06. Motion carried.
- IV. **Old Business**
 - a. MCI and PPE Training DVD's. MCI and PPE CD's were duplicated and sent to those agencies who submitted a request. Also included in this mailing were the START Triage cards for providers.
 - b. First Trauma Care Schedule. The next FTC course is scheduled for July in St. Ignace. This will close out the FY06 funding. Additional courses may be funded in the next contract year. Dickinson County services requested that we consider that location. The Iron County course was a joint Dickinson/Iron program with only a few from Dickinson services, so we will discuss this with the local area before scheduling. Ironwood also requested a repeat program in their area. We will revisit these in the fall with the new contract year.
 - c. MI-HAN implementation and training. Alyson covered MI-HAN participation during the meeting attendance roll-call. A practice exercise will be sent out over the summer.
 - d. PEPP. The next PEPP program is scheduled in Iron Mountain on June 24. Luce County stated that they have been requesting a PEPP program for quite some time. The PEPP coordinators will be advised of this and will work on scheduling. Also, Ironwood, Manistique and Hancock requested courses.
 - e. PALS. Alyson reported that the PALS program has paid for ALS providers to take PALS throughout the UP during the EMS for Children Grant funding. It was strange that the courses that were unfunded had waiting lists, and those that we were paying for went with empty slots.
 - f. Patient Tracking Committee. Due to the funding provided by the contract, the use of the Patient Tracking Systems will need to be exercised in the local areas. All four divisions are receiving their own set of hardware and software to utilize this program. Any exercises that are scheduled over the summer would be well-served to include the Patient Tracking component and get this initial requirement out of the way. Salamander will be scheduling training in each division for EMS providers to learn to use the equipment. Please make sure that your agency has

representation at these trainings and that the person you send is able to go back to your agency and train others. Your local Emergency Manager needs to be involved in planning an exercise using the software.

- g. NIMS Training Updates. Alyson reminded the agencies that their Medical Control received \$10,000 to assist with making sure you are able to meet the NIMS IS-100 and IS-700 requirements. She asked EMS agencies to go to their Med Control representatives and request a portion of these funds if they were having difficulty getting people trained. Each MCA was also given \$4,500 for MI-HAN participation last year, plus a laptop, so hopefully all EMS services in the UP are able to access the internet by this time. NIMS is required by 8/31/06. Large trainings are going on throughout the region. Also, your Med Control is responsible for documenting that you have completed this, so please forward certificates to them for their records.

V. New Business

- a. Regional EMS Exercise. The committee set up to work on this has put in a lot of work and has tried to incorporate a number of our needed requirements on a Divisional level and for EMS. Some areas have already completed their exercise. Becky Wilder shared the feedback she had available from the Alger County May 10 exercise. The exercise scenario was explosion/chemical based. They were able to test their hospitals, decon teams, fire department, EMS response, interagency coordination, ordering MEDDRUN, setting up an ACC site, and setting up an NEHC site. Munising Hospital utilized their decon team and tent, and rerouting to the ACC site. Marquette County activated their hospital trauma and mass casualty receiving area on their end. The Eastern, South, and Western divisions are still pending their divisional EMS exercises. Two are going to continue to use the prepared materials by the committee to turn the pandemic agency-specific, and then tabletop in April into a functional exercise in their area. Alyson advised that each division received \$5,000 for exercise funding, and agencies who participate in the planning and implementation of these exercises should be requesting use of these funds to replenish any supplies used in their MCI or PPE bags, etc.
- b. Suggestions for EMS agencies on additional programs.
 - i. Becky Wilder asked that we consider purchasing an informational pamphlet that she shared on infectious and communicable disease. She said they were about \$1.10 each out of Oakland County. We will bring this to the Planning Board tomorrow and request that we order copies.
 - ii. Becky requested the purchase of a PDA Stat Manikin for Alger County training efforts, and the needed accessories to make it functional. The purchase was estimated at \$9,000. This will be brought to the Planning Board tomorrow.
 - iii. Houghton-Keweenaw counties requested additional equipment to supplement the initial \$19,000 that they requested in mass casualty supplies at the last meeting. They prepared a statement explaining how they would use the supplies and how they would benefit preparedness in their areas. Their request for printing costs and additional N-95's will be brought to the Planning Board.
 - iv. A Critical Incident Stress Management (CISM) basic training will be offered in Iron Mountain on October 13-14, 2006. If your area does not currently have enough people on its CISM team, please consider sending students to this program. Also, all of your current CISM team names

should be submitted to Roxane for inclusion in the Regional Medical Coordination Center database of available responders.

- v. Ontonagon County requested the purchase of MCI cache equipment including backboards, straps, etc. in the amount of \$4,115. This will be sent to the Regional Planning Board tomorrow.
- vi. Marquette County requested additional backboards and straps, as well as training equipment for exercises in the amount of \$3,500. This will be sent to the Regional Planning Board.
- vii. Baraga County asked that we provide an additional \$1,500 to help with the generator purchase to support their decon trailer. This will be sent to the Regional Planning Board tomorrow.
- viii. Michigan Volunteer Registry. All EMS providers were asked to register on the Michigan Volunteer Registry site if they were interested in responding to large-scale disasters both in our Region and throughout the country. Additional materials will be coming out from the state as they are available, and will be shared at the next meeting.

Alyson noted that this was the last meeting of the contract year. Our next meeting is scheduled for September 13, location TBD. The meeting was adjourned at 8:19 p.m.

Respectfully Submitted,



Alyson Sundberg, Marquette Co. MCA